



Attendance Newsletter

Spring Term 2019



Dear Parents/Carers and children,

Welcome back to school! We are starting the Spring Term with some positive changes to the school's Attendance and Punctuality processes and procedures. One of our school values is 'excellence' and we want to ensure that we have excellent attendance and meet the school attendance target of **96%**. We need your help to achieve this.

We would like to introduce '**Attendance HERO**', the new attendance initiative which enables us to include all children and praise them for being at school.

Parents/Carers, we need your help to support us with this at home and school as we want all our children to be at school, on time, as much as possible. We know that are reasons for children to be occasionally absent from school, but want to reward children when they come to school regularly.

To celebrate and launch the new Attendance HEROs we held a super hero dress up day on Friday 11th January 2019.

Are you an Attendance HERO?

Here
Every day
Ready
On Time





ATTENDANCE HERO REWARDS

We have spoken to the children on the school council and will be introducing some new attendance rewards which tie into being an Attendance HERO.

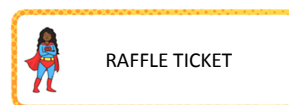
For the Class

- The class with the best attendance of the week will receive an 'Attendance HERO' certificate
- The class will be given superhero capes to wear.



For the children

- Every child in every class has a named raffle ticket
- At the end of each week the class teacher will select the children who have attended school everyday that week and provide them with their ticket
- The children will take their ticket to assembly and put into a box, two winners from each year group will be selected. They will then pick an 'Attendance HERO' prize.



We hope that this new reward system will enable all children to have good attendance and be an Attendance HERO.

THANK YOU

To the school council for giving us your thoughts and feedback on the new Attendance HERO theme.

REMINDER

To contact the school every day your child is absent, giving a legitimate reason for absence. Leave a message on the absent line 01895 590 112 (Opt 1).



PUNCTUALITY

We want all children to start their school day in the best possible way.

From Monday 14th January 2019, all children who arrive after the bell (at 8:50am) will be marked as LATE. All class room doors will close at this time, and children will need to go through the school office to be signed in.

Reception to Year 2

Please ensure that your child/ren arrive at school from 8.40am and are in class for registration to be taken at 8.50am.

Nursery

Please ensure that your child arrives at nursery between 8.30am and 9.00am if they attend the morning session, or between 12.30pm and 1.00pm if they attend for the afternoon session.

Parents

We need your help to ensure a good attitude to attendance and punctuality.

Please communicate to the school any issues which may be affecting your child/ren's attendance or punctuality.

Breakfast Club is open from 8am every day, if you would like to book a place for your child, please see the school office.

ATTENDANCE TEAM

Our Attendance Team comprises of Attendance & Admissions Officer Mrs Chana, Assistant Head Teacher Mr Stainer and Head Teacher Mrs Bringan.

If you have any questions or queries regarding your child's attendance please come and see Mrs Chana in the main school office.

Alternatively you can call the school office 01895 590 112 or email office@mail.whitehallinf.org

